

THORNAGE PARISH COUNCIL

Parish Clerk and RFO : Kerry Harris

89 The Street, Barney, Norfolk

Tel: 01328 822583; email: thornageparishcouncil@gmail.com

26th November 2025

Dear Councillors

You are summoned to the Parish Council Meeting of Thornage Parish Council on Wednesday 3rd December 2025 at 6.30pm at **Gregories Barn, Thornage Hall**, Thornage. **Please note venue**

Kerry Harris, Parish Clerk

Agenda

1. Welcome and to consider apologies for absence
2. To receive declarations of interest in items on the agenda and consider any requests for dispensations.
3. To approve minutes of the Annual Parish Council Meeting held on 3rd September
4. Matters Arising
5. Open Forum for Public Participation
 - i. Receive reports from NNDC Cllr Brown and NCC Cllr Dalby
 - ii. Receive reports from other organisations (Friends of Thornage, the Church, Thornage Hall)
 - iii. Opportunity for members of the Public to ask questions or raise concerns.
6. To receive an update from the Chairman since the last meeting
7. To receive the Clerk's report
8. Planning Matters
 - i. To receive an update on current planning applications:
 - ii. To Approve the PC response on new Planning Matters
9. Highways Matters
 - i. To note actions taken regarding the NCC 2026 Parish Partnership offer and Approve any action towards a future application
10. To receive an update on Green Spaces in the Parish and Approve any action
 - i. To consider correspondence regarding the footpath
11. To receive an update on the Volunteers Group
12. To receive an update on the Village Survey
13. Finance and Governance Matters
 - i. Approve the Cashbook & Payments and note actual spending against budget
 - ii. To consider and Approve a grant to Thornage All Saints PCC
 - iii. To consider & Approve a donation to Thornage Hall for the use of Gregories Barn for the PC meeting on 3rd December
 - iv. To Approve the Budget and Precept for the 2026 – 27 Financial Year
 - v. To Approve the following policies:
Reserves, Internal Control, Data Protection
 - vi. To Approve £7.20 as a contribution towards Training costs for the Clerk (Online Course by NPTS - Assertion 10: Digital and Data compliance. Total cost.- £36 + VAT. NPTS now add VAT to their invoices so the cost will be paid by Thursford PC and 20% of net cost reclaimed from each of the other Councils the Clerk works with.).
14. To receive an update on the website
 - i. To Approve training costs for the Clerk in Accessibility & updates to the website: 50% of costs for the 2 PC websites the Clerk works with continuing with wix – maximum £50 (full cost £95- £100)
15. To Approve actions regarding the Defibrillator access code and monitoring arrangements
16. To consider publication of Newsletters by Thornage PC and to Approve any action
17. To note any correspondence

NNDC note re Local Gov't Reorganisation
Fakenham & Holt areas police updates
Closure of B1354
Paper Bin update

NCC Cllr Dalby October report
Paper bank update
NNDC Planning update
NPTS Training invoice update

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NNDC Cllr Brown email on speeding
NCC Budget consultation
Little Thornage speeding comments
Affordable Housing Crisis
B1110 Road closure
Footpath correspondence

NCC Cllr Dalby November report
NNDC Devolution & LGR Updates
NNDC Local Plan Update
MP Steff Aquarone PC Report
NPTS Newsletter

18. To set the rota for the Bottle Bank: Oct–Cllr Anderson, Nov–Cllr Earp, Dec–Cllr Watchorn, Jan–Cllr Cox
19. Any Other Business/ Items for future agenda (for information only)
20. To set dates and locations for future meetings
21. To close the meeting

Attachments: Minutes (September meeting), Cashbook, Payment List, PCC Grant Application, Budget papers

Policies: Reserves, Internal Control, Data Protection